



**Cabinet recommendations for consideration by Council  
at the Annual Meeting of the Council on Wednesday, 9 May 2012**

**Cabinet – 14 March 2012**

**145 Agile Working Project Initiation Document**

The Cabinet considered Report No 47/12 relating to the proposed approval of the Agile Working Project Initiation Document (PID) and funding for the proposals detailed therein. A copy of the PID was set out at Appendix 1 to the Report.

At its meeting on 23 November 2011, Cabinet had launched programme Nexus and had identified a number of phase 1 projects to be progressed including that of Agile Working.

Agile Working was being implemented in many public sector organisations as a way to address budget deficit reduction targets whilst maintaining and improving key public services. At the Council, it comprised a subset of individual work strands which covered accommodation, information technology, human resources, business plan modelling and communications.

The PID focused upon the outline business case for undertaking the project, the project objectives, key deliverables, an assessment of potential risks and resources for delivery.

In order to realise the benefits that were set out in the PID, there was a need for significant capital investment in the project which needed to be financed by way of a loan. In the costings, it had been assumed that an external maturity loan be repaid over 20 years. However, revised cash flow projections following the Housing Revenue Account self financing transaction on 28 March might provide an opportunity to utilise internal borrowing capacity. Either way, the modelling provided an indicative cost of the transaction.

It was therefore necessary to approve borrowing in the sum of £2.2m, which included £190,000 contingency, to fund the necessary investment. Regular

Reports would be made to Cabinet in order to seek approval to commit to significant expenditure.

Details relating to the Risk Analysis and the PID project costs and sensitivity analysis were appended to the Report.

Resolved:

- 145.1** That the Agile Working business case and Project Initiation Document, as set out at Appendix 1 to Report No 47/12, be approved; and
- 145.2** That, at the earliest opportunity, current market values be obtained in respect of both selling and renting (on the basis of full repairing and insurance leases), the Council's properties as identified in Exempt Appendix 4 to the Report, and that a market test be undertaken in respect thereof.

It was further

Recommended:

- 145.3** That an addition of £2.2million be made to the 2012/2013 Capital Programme for the Agile Working Project;
- 145.4** That the Director of Finance fund the £2.2million referred to above by way of loan; and
- 145.5** That, in the event of a capital receipt being realised, the first call will be the repayment of the loan used to fund the Project.

Reason for the Decisions:

Agile Working is a phase one Project of the Nexus programme. Approval will authorise resources to deliver the Project in order that the benefits outlined in the Project Initiation Document can be realised.

† *The Recommendations, and not the Resolutions, in the above Minute are for consideration by Council.*

*Councillors are requested to bring with them to the meeting Report No 47/12 which was circulated with the agenda papers for the meeting of the Cabinet on 14 March 2012. If you require a further copy of the document please contact Trevor Hayward, Committee Officer, on e-mail [trevor.hayward@lewes.gov.uk](mailto:trevor.hayward@lewes.gov.uk) or telephone 01273 484122*

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